

# Volunteer

## Role Title: Fundraising and Events Volunteer

### Summary

We are looking for an energetic and personable volunteer to work alongside us here at The Brompton Fountain. Help us support our patients and service users by helping our staff throw smooth running events in London and the South-East, as well as aiding our team in fundraising and collections to help grow the impact of our charity. Your help would mean being able to help more children and their families who have been impacted by heart and lung conditions; whether that be through physical means such as being able to supply them with needed medical equipment, or in a societal sense with raising awareness and bringing recognition to their stories.

### Description

The Brompton Fountain is a children's charity working with those impacted by heart and lung conditions in Royal Brompton and Harefield hospitals. Our charity provides a wide range of vital resources, services, parent/carer amenities, and accommodation. We also fund medical equipment, facilities improvements and projects outside of the NHS remit. We are currently looking for a Fundraising and Events Volunteer to help our organisation .

We would like the volunteer to help with:

- Stewardship at events to help families and guests.
- Supporting staff with admin at these events so that processes run smoothly.
- Communicating with families and guests who may share personal stories related to the charity. Feeling comfortable and confident to speak to people about our charity and what we do.
- Organising resources for fundraising and event days e.g care packs, running shirts, signage.

You will be supporting our Community Lead and Fundraising and Events Coordinator who will provide an overview of our existing processes and be there to help you every step of the way. The Brompton Fountain has a strong team of staff and volunteers who you will be working collaboratively with as a team to support the families we are in contact with.

Your input will greatly affect not only the current impact of the charity and how we are able to support the families who need our services, but the longevity and outreach of our work by committing yourself to fundraising for our cause.

## Criteria

We are looking for a volunteer who:

- Does not need prior experience, passion and confidence are far more important!
- Is a great communicator and loves talking to people.
- Is confident and able to be proactive.
- Is flexible and adaptive.
- Is able to partake in physical labour e.g putting up gazebos and carrying around packages for events.
- Has attention to detail.
- Has the ability to drive or access travel around London and South-East as large/many items will be needed at events.
- Is an empathetic person who is willing to have discussions with families around topics like health issues, additional needs, and bereavement.
- Understands the resource constraints of a small charity and is able to work with these.
- Is willing to have an enhanced DBS check.
- Is willing to partake in safeguarding training.
- Is willing to partake in onboarding training to understand our charity and the mission in more detail.
- Must be over 18.

## Location

Whilst we are based at Royal Brompton Hospital, Sydney St, London SW3 6NP, your role will mainly be off site at different locations around London and the South-East to help at fundraising and community events.



# The Brompton Fountain

CHILDREN'S CHARITY

## Time

Due to our mission, we would greatly appreciate at least 6 weeks of your time, preferably more. This role would not be a set day a week, but rather be for fundraising and event days. These days would normally be Saturdays and Sundays, averaging once a month. We are an understanding and flexible organisation, and would be happy to discuss options with you.

Please do let us know if you have any availability for the upcoming events:

- 12th April - Central London - London Landmarks Half Marathon
- 25<sup>th</sup> April – St Albans – Inflatable 5Km Run
- 9<sup>th</sup> May – Guilford - Inflatable 5Km Run
- 16<sup>th</sup> May - Brands Hatch - Inflatable 5Km Run
- 6<sup>th</sup> June – Central London – O2 Climb
- 13<sup>th</sup> June – Kent – Skydive
- 3<sup>rd</sup> October – Kempton Park/South London - Inflatable 5Km Run
- 11<sup>th</sup> October – Central London – Royal Parks Half Marathon